

**Minutes of the
DEPARTMENT EXECUTIVE COMMITTEE**
(October 17, 2021 at 9:15 a.m.)

CALL TO ORDER

The meeting was called to order by President Jane Larson at 9:18 a.m.

OPENING CEREMONY

MOTION: by Anarene Robinson (Unit 33) and seconded by April Sinclair (Unit 57) to dispense with opening ceremonies except for the prayer and pledge

The motion carried by unanimous voice voter.

ROLL CALL

PRESENT:

OFFICERS

President Jane Larson
1st Vice President Anarene Robinson
2nd Vice President April Sinclair
Secretary Barbara Nath
Treasurer Diana Estrada
Chaplain Colleen Newman
Historian Lori Fruhwirth
Executive Committee Member Robyn Downs

STANDING COMMITTEES

Alaska Girls State Lori Fruhwirth
Auxiliary Emergency Fund Zona Gregg
Junior Activities Nina Ketelson
Membership Anarene Robinson
Past Presidents Parley Jane Larson
Veterans Affairs and Rehabilitation April Sinclair

ROLL CALL (continued)

PRESENT:

UNITS

Jack Henry Unit 1
Joseph T. Craig Unit 3
Merlin Elmer Palmer Unit 6
Dorman H. Baker Unit 11
Muldoon Unit 29
Peters Creek Unit 33
Susitna Valley Unit 35
C. Russell Huber Unit 57

PAST DEPARTMENT PRESIDENTS

Sharon Cherrette
Lisa Williamson

ABSENT:

NATIONAL OFFICERS

National Executive Committee Member Penny Mazonna
Alternate National Executive Committee Member Sue Diaz

OFFICERS

Sgt.-at-Arms Frances Bedel
Executive Committee Member Sheryl Howe

STANDING COMMITTEES

Americanism (Vacant)
Audit Sue Diaz
Children and Youth Sheryl Howe
Community Service Kathy Moore
Constitution and ByLaws Sue Diaz
Distinguished Guests Penny Mazonna
Education and Scholarship Lisa Boyles
Finance (Vacant)
Leadership Delores "Dee" Stokes
Legislative Penny Mazonna
National Security Frances Bedel
Poppy Christine Calabrese
Public Relations Beverly Eads

ROLL CALL (continued)

ABSENT:

UNITS

Seward Unit 5
Lynn Canal Unit 12
Sitka Unit 13
Matanuska Valley Unit 15
General Bucker Unit 16
Robert G. Blair Unit 17
Ninilchik Unit 18
George H. Plumley Memorial Unit 20
Gladys M. Heintz Memorial Unit 27
Spenard Unit 28
Con Miller Unit 30
Chappie James Unit 34
Peter Heyano Unit 442

PAST DEPARTMENT PRESIDENTS

Eva Aulston	Lynn Bash	Marge Blankenship
Ruth Brown	Betty Bumala	Susan Caswell
Jean Clayton	Lavonne Collier	Sue Diaz
Beverly Eads	Lori FitzSimons	Rehta Foster
Francisca Guilford	June Haas	Laverne Kearns
Debbie Lowndes	Penny Mazonna	Carolyn Null
Evelyn Oliver	Jill Pawson	Betty Porter
Linda Schmitt	Jean Shandy	Etta Singleton
Wilma Stokes	Sue Waldhaus	Barbe Wolkoff

READING OF COMMUNICATIONS

There were no communication to be read at this meeting.

APPROVAL OF MINUTES

MOTION: by Colleen Newman (Unit 35) and seconded by Anarene Robinson (Unit 33) to approve the minute of the April 14, 2021 Pre-Convention DEC meeting as presented.

The motion carried by unanimous voice vote.

MOTION: by Colleen Newman (Unit 35) and seconded by Anarene Robinson (Unit 33) to approve the minute of the April 18, 2021 Post-Convention DEC meeting as presented.

The following corrections were requested

- Joseph T. Craig Unit 3 was present at the meeting.
- On page 5, under Fall Workshop, at the end of the first sentence “dirst” should be corrected to “first”.
- On page 5, the last paragraph before Adjournment, the word “stat” should be corrected to “State”.

The motion carried by unanimous voice vote with the corrections noted.

MOTION: by Colleen Newman (Unit 35) and seconded by Anarene Robinson (Unit 33) to approve the minute of the May 18, 2021 Special DEC meeting as presented.

The following correction was requested

- On page 4, remove #4 out of Diana’s name.

The motion carried by unanimous voice vote with the corrections noted.

MOTION: by Colleen Newman (Unit 35) and seconded by Anarene Robinson (Unit 33) to approve the minute of the August 29, 2021 National Convention DEC meeting as presented.

The following corrections were requested:

On page 4, under ALA Girls Nation, corrected the word “three” to “there”.
Sharon Cherrette was present at this meeting.

The motion carried by unanimous voice vote with the corrections noted.

OLD BUSINESS

There was no Old Business to come before the Department Executive Committee.

NEW BUSINESS

MOTION: by April Sinclair (Unit 57) and seconded by Anarene Robinson (Unit 33) to ratify the appointment of Debbie Ervin as the Americanism Committee Chair and Beverly Eads as the Finance Committee Chair (1st year member).

The motion carried by unanimous voice vote.

VA&R / VAVS – April spoke to the potential changes to our VAVS deputies. It was noted that due to the large size of our state, we are allowed four deputies instead of the usual three. At this time, we are needing to change the deputies for the Kenai Peninsula and for the Southeast Region. The deputy can be from any city within the area. Samantha Funk (Unit 3) indicated her desire to serve as the deputy for the Southeast region. The Kenai Peninsula still needs a deputy. Jane will be traveling to the Kenai Peninsula this next week and will see if she can get someone to cover that area.

Another topic to be discussed was whether the Department could cover the cost of traveling to Anchorage to get their require testing. It would be roundtrip airfare and one night's stay at a hotel.

MOTION: by April Sinclair (Unit 57) and seconded by Colleen Newman (Unit 35) to authorize the Department of Alaska to cover round trip airfare and one night's hotel stay to travel to Anchorage for required testing to be a VAVS Representative or Deputy.

Treasurer Diana Estrada asked they a budget be developed which can be adjusted as needed. The suggestion was to take the money from gaming. However, there is not much action right now in gaming. Diana requested the source not be stipulated so that she can find an appropriate source when the need arises.

The motion carried by unanimous voice vote.

Signatures on Banking Accounts – Headquarters has recommended that there be two signatures on all department checks. This will need to occur as soon as possible.

MOTION: by Colleen Newman (Unit 35) and Sharon Cherrette (Unit 29) to require two signatures on all Department checks.

Diana noted we currently have four people who can sign on checks.

AMENDED MOTION: by Colleen Newman (Unit 35) and seconded by Sharon Cherrette (Unit 29) to require two signatures on all Department check utilizing the four signers as needed.

The motion carried by unanimous vote.

Governing Documents Amendments – Lisa briefed everyone on the bylaws changes due to those made at the National Convention.

- The NEC changed the name of their executive committee (officers and 2 members of NEC) to Executive Committee of the National Executive Committee
- An Executive Director was added into the National Constitution. We need to fashion our constitution to match National.

Changes required by National will automatically be amended in our governing documents. However, adding the Executive Director will require a vote.

It was asked if there is something in our Standing Rules where we audit our paid employees. Diana noted we had a committee to audit. Our accountant does a yearly audit and our audit committee does an audit at Department Convention.

ANNOUNCEMENTS/INFORMATION

- Department Convention April 21-23 , 2022
- At Department Convention, the TAL Adjutant will need to know who might be going to North Carolina to estimate rooms.
- Poppy Orders – Due November 12th.

CLOSING PRAYER/ADJOURNMENT

The closing prayer was offered by Chaplain Colleen Newman. There being no further business to come before the DEC, the meeting was adjourned at 9:41 a.m.