

CALL
for the
99th Annual National Convention
of the
AMERICAN LEGION AUXILIARY
to meet in
Indianapolis, Indiana
August 23-29, 2019

In conformity with Article VI, Section 1 of the National Constitution, which provides that the annual National Convention of the American Legion Auxiliary shall be held at the same time and place as The American Legion National Convention, the 99th Annual National Convention of the American Legion Auxiliary is hereby called to meet in Indianapolis, Indiana from August 23-29, 2019. The convention business sessions will be in the Indiana Convention Center.

PURPOSE

The annual National Convention is the legislative body of the American Legion Auxiliary. The convention is called for the purpose of electing officers for the ensuing year, amending the National Constitution & Bylaws, receiving reports of national officers and committees, and for the transaction of such other business as may be brought before it. Officers for the ensuing year will be elected August 28, 2019.

REPRESENTATION

Representation in the convention shall be by department and in accordance with the provisions of the National Constitution, Article VI, Section 2.

Each department shall be entitled to five delegates and one additional delegate for each 1,500 members or major fraction thereof, whose current dues have been received by the national treasurer 30 days prior to the meeting of said convention, and to one alternate for each delegate.

In addition to the above, members of the National Executive Committee (including the national president, national vice president, national division vice presidents, Past National Presidents, national chaplain, and national historian) are delegates-at-large to the National Convention with vote, to be exercised with their departments.

Each delegate shall be entitled to one vote. The vote of any delegates absent and not represented by an alternate shall be cast by the majority of the delegates present from her department.

ALTERNATES

An alternate will have the power to vote only in the absence of her regular delegate.

The selection of alternates to represent absent delegates is a matter for decision by the respective department delegation.

NATIONAL EXECUTIVE COMMITTEE

A Pre-Convention Meeting of the 2018-2019 National Executive Committee is hereby called and will be held at 8 a.m. Saturday, August 24, 2019, in Sagamore 5-7, Indiana Convention Center, as provided by National Bylaws, Article IV, Section 2.

A Post-Convention Meeting of the 2019-2020 National Executive Committee will be held at 11:30 a.m. Thursday, August 29, 2019, in Room 109-110, Indiana Convention Center (National Bylaws, Article IV, Section 2).

DEPARTMENT OFFICERS

Department officers, unless elected as delegates or alternates to the National Convention, have no privilege in the convention except as guests of their respective delegations.

CONVENTION COMMITTEE MEETINGS

Pre-Convention Committee Meetings will be held Saturday, August 24, 2019, from 9:30 a.m. – noon and 1-2:30 p.m. in the Indiana Convention Center. Locations will be provided in the agenda provided on site in Indianapolis. Each department shall designate one delegate or one alternate to a committee meeting and notify her of the time and location. Departments shall electronically file a list of the designees with the national secretary. Any substitution should be filed with the chairman or secretary of the convention committee.

DIVISION CAUCUS MEETINGS

The Division Caucus Meetings will be held Saturday, August 24, 2019, from 3-4:30 p.m. as follows:

Central Division	Sagamore 5-7	Indiana Convention Center
Eastern Division	Room 106	Indiana Convention Center
Northwestern Division	Room 107	Indiana Convention Center
Southern Division	Room 104	Indiana Convention Center
Western Division	Room 108	Indiana Convention Center

CREDENTIALS

Each delegation secretary shall transmit to National Headquarters no earlier than July 29, 2019, and no later than August 12, 2019, the official Certification of Delegates and Alternates Form and electronic delegate and alternate lists. Electronic lists must contain the following information:

1. Name of department.
2. Number of units in the department.
3. Paid-up membership according to the national treasurer on July 27, 2019, which is 30 days prior to the meeting.
4. Date and place of the department convention at which delegates and alternates were selected.
5. Name of delegation chairman.
6. Name of delegation secretary.
7. Names, complete member ID numbers, complete home addresses, accurate email addresses, and unit affiliations of delegates.
8. Names, complete member ID numbers, complete home addresses, accurate email addresses, and unit affiliations of alternates.
9. Electronic signature of department president, attested by department secretary.

CREDENTIALS FEE

A registration fee of \$25 for each delegate, each alternate in attendance, and guest in attendance must be paid to the national treasurer by the delegation secretary no earlier than July 29, 2019, and no later than August 12, 2019.

SECURING CREDENTIALS IN INDIANAPOLIS

Delegation secretaries can secure credentials August 22 and 23, 2019, in the Reception Room, Indiana Convention Center.

GUEST REGISTRATION

Departments will be able to register guests to National Convention. Guest registration will begin July 29, 2019 and continue through registration cut-off. Guests may still also register via The American Legion.

DELEGATION HEADQUARTERS

Each department delegation will establish headquarters in the hotel to which it is assigned. Upon arrival in the convention city, all members of department delegations will report to their delegation headquarters. They will receive all necessary instructions from the secretary of their delegation.

ADMISSION TO NATIONAL CONVENTION SESSIONS

Admission to National Convention sessions will be by delegate, alternate, or guest badge. All visitors who wish to attend convention sessions must register.

ALA NATIONAL HEADQUARTERS OFFICE

The American Legion Auxiliary National Headquarters Convention Office will be in the Reception Room, Indiana Convention Center, August 23 - 29, 2019.

DATED: May 2019

ATTEST:



National Secretary



National President

American Legion Auxiliary
Indianapolis, Indiana

DISTRIBUTION:

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National Executive Committeewomen
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National Chairmen
National Committee Members
Department Presidents
Department Secretaries

Additional copies are available for download at
www.ALAforVeterans.org/Meetings/National-Convention/