

**DEPARTMENT OF ALASKA
NOTIFICATION FOR NATIONAL CONVENTION 2021
Phoenix, Arizona
Friday, 27 August through Thursday, 2 September 2021**

14 April 2021

To: Potential Attendees to the 2021 National Convention:

This information is being provided to you because you either attended the 2019 National Convention, a previous Convention, or stated you are interested in attending this year's Convention. The 2021 American Legion National Convention will be held in Phoenix, Arizona, Friday, 27 August – Thursday, 2 September 2021. Alaska will be staying at the National Headquarters' Hotel which is the Sheraton Hotel, 340 North 3rd Street, Phoenix, AZ 85004; phone number 602-262-2500; www.Marriott.com/PHXGP.

Hotel rate for **King Room is \$125** (1 bed/standard room – 1 or 2 persons), **Queen (may be double/double) Room is \$125.00** (2 beds/standard room – 1 or 2 persons), **ADA Room is \$125.00, PLUS 12.57% tax per night (Total per night is \$140.71)**. There may be an additional fee for more than 2 people in a room. **Roll-a-way rater per night is \$10**.

The Sheraton Hotel has on-site parking spaces available for guests at **a nightly fee** - valet parking is \$36.00 per night, and self-parking is \$26.00 per night. Once the hotel receives the Department's reservation list of attendees, National Headquarters will forward a "block" list of confirmations which will be passed on to those attending the Convention.

Information from Sheraton Hotel website on shuttle service - no shuttle service is provided by the Hotel to/from the airport. Taxi fare one way is approximately \$60

Legion Committee and Commission meetings will take place on Saturday and Sunday, 28 and 29 August. The Legion Convention will convene on Tuesday, 31 August and adjourns the afternoon of Thursday, 2 September.

Due to COVID-19 restrictions, the following events are pending (may be cancelled or scheduled), or have limited seating:

Parade information: updated information to be received from National in late May. If the parade is held, Alaska's Legionnaires will wear the RED pullover polo shirt with the Alaska logo and khaki pants. Lisa Williamson/Kevin Collier is the POC for the shirt order.

FODPAL breakfast - updated information to be received from National in late May.

National Commander's Banquet will be Tuesday, 31 August. Tickets are **\$52.00** each. Currently Department was authorized four (4) Banquet tickets. More tickets may become available at a later date. There will be NO refunds for tickets.

Woman of the Year Luncheon (usually held on Tuesday) and **National President's State Dinner** (Wednesday evening) – updated information will be received from National at a later date.

National requires registration fees be paid in advance. **In order to accommodate National's deadline date, you MUST send in the Reservation Request Form AND accompanying check to arrive here at Department Headquarters by 3:00 PM, Thursday, 24 June 2021. Forms/checks received AFTER that date will not be honored.**

Fill out the attached Registration Form and make your check payable to: **AMERICAN LEGION, DEPARTMENT OF ALASKA. Again, ensure the check and form arrives at Department by 3:00 PM, Thursday 24 June 2021.** Per the DEC's decision made at the 1994 Convention, **with no exceptions, all forms or requests received after that time and date will not be honoured.** Further, reservations received which are not accompanied by full payment will be returned. Fill out the attached form and send it to Department with your check **FOR THE FULL AMOUNT. Include the name and address** of each person staying in the room, the type of room required (king or double/double) your arrival and departure dates, and indicate if each person listed is a Legionnaire, Auxiliary member, SAL or guest. Write in the amounts on the applicable lines on the bottom of the form and write in the total which should match your check.

If you can, please bring some smoked salmon, reindeer sausage, or other Alaska unique snacks; it would be greatly appreciated.

For the SAL, please provide me with a list of members attending the Convention NO LATER THAN 3:00 PM Thursday, 24 June 2021 so I can provide the information to National Headquarters staff.

This letter provides the basic information and a little more on the Convention. Additional information on meeting sites, hotels, airline & travel discounts, and campgrounds can be obtained through National's website at <https://www.legion.org/convention>

Sincerely,

SHARON CHERRETTE
Department Adjutant

2021 American Legion Family National Convention Phoenix, Arizona

Make check payable to: The American Legion, Department of Alaska (can abbreviate to TAL-Dept of AK)

**Send to: The American Legion, Department of Alaska
1550 Charter Circle
Anchorage AK 99508**

This form AND accompanying check must arrive at the Department Headquarters office NO LATER THAN 3:00 PM on Thursday, 24 JUNE 2021.

This is a nonsmoking hotel.

<u>Name/Address</u> of Each Person Attending and if Legion, Auxiliary, SAL, or Guest	Dates Arriving & Departing	Type of Accommodation (King OR Double/Double)
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Use the reverse side of this document, if needed to add more individuals

Room rates for the Sheraton Hotel, Phoenix, Arizona, during the Convention is \$125 for a King per night, \$125 for a Double/Double (D/D - 2 beds) per night, \$125 for ADA Room per night; **PLUS 12.57% tax. Total cost per night for each type of room is \$140.71.**

Unless you are staying elsewhere, a **minimum of one** night's hotel room cost **AND** convention registration fees must be included in the check accompanying this form. If you are staying elsewhere, annotate "not required" next to the hotel room line below.

The **minimum** you must forward is \$140.71 for the first night's hotel room and \$25.00 registration fee for one person who needs to be registered. This amount increases by \$25 each additional registration fee. You can NOT enter the Convention Meetings OR Emblem Sales areas without your name badge (registration). ***The Auxiliary pays the registration fee for their delegates, alternates, and Pages.***

Department will **NOT** accept a check for the 1st night's room rate from one individual with hopes the other person will eventually send in the registration form. **Do not send a check with this form unless it covers ALL costs (one night stay plus each individual registering).**

<u>Hotel Cost:</u>	<u>Amount</u>
\$140.71 per room per day	_____
<u>Convention Registration:</u>	
\$25.00 per Legion, Auxiliary who is not delegate or alternate, SAL, or Guest	_____
Total enclosed:	_____

Commander banquet (yes or no) _____. Do not attach a check at this time for the Banquet. Cost is \$52 to attend the banquet (for your planning purposes).